

## Tips for the Q & A Sessions

Prepare your questions with care and directness.

Don't replicate queries.

Allow speakers to either explain or dissent.

Don't forget "Thank you".

Limit your questions.

Answers will depend on the speaker. He is entitled to our courtesy and it's his prerogative to decline any reply. Each question and answer is entitled to three minutes only. Time is mankind's most precious commodity. Let's not waste any.

Allow the speaker to answer without interruptions. If some honest error is committed by misunderstanding, politely refer to moderator for clarification.

Speakers:

1. Be pleasant.
2. Be direct and respond with kindness and keep in mind that courtesy is always a winner, never a loser.